



**MEMORANDUM**

**DATE:** July 23rd, 2025

**TO:** TC Students

**FROM:** Mr. Raban S. Raban, Examination Officer



**SUBJECT:** September Supplementary / Second Opportunity Examinations – 1st Semester 2025

**Dear Students,**

Warm greetings to you all.

This serves to inform you that the **Supplementary / Second Opportunity Examination Application** process for the **1st Semester 2025** is now officially open.

Students who meet the following criteria are eligible to apply:

- Those who obtained an overall mark of **45–49%** in any module.
- Those who **did not sit** for the June 2025 examinations, regardless of their Continuous Assessment (CA) status.

If you do not have CA marks, the College will provide a **major assignment** to be submitted latest **22<sup>nd</sup> August 2025**. Please contact your **lecturers and Heads of Department (HODs)** promptly to receive details and instructions regarding these assignments.

★ **Application Process & Deadlines:**

- Complete and submit the **Supplementary Examination Application Form** to **TC Reception, Khomasdal Campus**, or email it to:  
✉ [supplementary@triumphant.edu.na](mailto:supplementary@triumphant.edu.na)
- **Deadline for application submission: 18<sup>th</sup> August 2025**
- **Deadline for remedial assignment submission: 22<sup>nd</sup> August 2025**





**Examination Period: The Supplementary / Second Opportunity Examinations** will be conducted from **1st September to 10th September 2025**. This examination period will run for **a week and a half**.

**NB: Examination Venues**

**Windhoek Students:**

- **1st to 5th September:** Main Campus, Khomasdal
- **8th to 10th September:** Limkokwing University Campus

**Branch Students:** Examinations will be dispatched to the following campuses:

- **Ongwediva Branch**
- **Tsumeb Branch**
- **Katima Mulilo Branch**
- **Rundu Branch**

**⚠ Important Reminder:** This is your **final opportunity** to sit for your **1st Semester modules**. Please do not miss this chance. For those enrolled in **year modules**, your examinations will be held in **November**, continue engaging in your assessments and coursework.

We encourage every eligible student to take advantage of this opportunity. Your success is within reach, and we are here to support you every step of the way.

**Wishing you all the best, see you in the exam venue!**

